

Sabillasville Environmental School

Board of Directors Meeting

December 9, 2024 6:00PM

Members in attendance; Shelby Green, Denny Willard, Alisha Yocum, Barb Doney, Robert Koontz, Sadie Wiles, Kara Wolf

Remote: Jeffery Finch, Nicole Cabbage

- I. Alisha called the meeting to order at 6:00 PM. There was no public comment.
- II. Agenda was moved for approval with the removal of the minutes from R. Koontz, seconded by J. Finch
- III. State Board of Education Decision (A. Yocum)
 - A. Discussion was held as to what the definition of immediate release of funds would be, and how to handle the transparency of funding being released. Jeff will reach out to Heather Clabaugh for a meeting and see what the next steps will be.
- IV. Financials (J. Finch)
 - A. The board voted via email to deposit \$100,000 into a 3 month CD.
 - B. We are still in a liquid position with \$124,468 cash before the deposit of the \$130,588.78 from last year's funds.
 - C. Year to date we are at a shortage of \$81,847, Month of October was a shortage of \$19,260. When we wrote the budget we anticipated a \$50,000 shortage and are looking at a 20,000 overage in shortfalls than predicted. We might be running a little hot but are still not concerned at this point in the year with the weather playing a role in the operating costs.
 - D. S. Green moved and R. Koontz seconded to approve the financials, motion passed unanimously.
- V. Principals Report
 - A. Enrollment is still short in grades 5 & 6
 - B. Spirit week, Glow and Grow party for those students who improve on testing ie. IReady& DIBELS, and the SES Way, and Virtues will be invited to the Glow & Grow party.
 - C. Semester one awards ceremony will be Jan 28th.
 - D. SGA is holding elections, math club, ag club, running club & Archery club are all active and doing well.
 - E. Lottery- Staff is working on how to recruit for and evaluate middle School feedback.
 - F. FCPS decided there will be no virtual days during inclement weather.
 - G. Staffing- Media position still has no applicants.
 - H. Security, still waiting to hear back from the spring audit with options.
 - I. Holiday Bee Workshop- kiddos can use their Bee Bucks to buy goodies for their families for Christmas from donated items. Workshop will be held this Friday the 13th.
 - J. Charter Renewal March 26th- started receiving communications about the application with questions they had during the review. Dec 19th to review PTO

membership and financial growth. Curriculum specialist was satisfied with Sheena's response.

- VI. Facilities
 - A. Door repair on the Green House, Denny has the materials and will fix the door.
 - B. Art Room Renovation- All the furniture for the art room is here and is awaiting demolition during Winter Break. Will need to order the smart board.
 - C. Portable- delays getting through all the FCPS approvals but everything is off and running. They are working on building the portable now, and the tree will come down during Winter Break. Will start looking at furniture in the near future as those funds are in the grant.
- VII. Before & After School Care
 - A. Contract renewal considerations- Club House Kids deadline is in February and will need to be able to negotiate an extension on the deadline. Shelby will reach out to the Thurmont Center for a quote.
- VIII. BINGO March 9th at Lewistown Firehall
 - A. Doors open at 11, Bingo starts 1PM.
 - B. First meeting will be following the board meeting this evening
- IX. Lottery
 - A. Open Jan 2nd and close March 12. We will Draw March 19th.
 - B. Open House February 3rd
- X. PTO Updates
 - A. Middle school dance Jan 24th 6,7,&8th 3:30-5:30
 - B. Skate night Feb 9th 5-7:30
 - C. Trout will arrive tomorrow as eggs for students to hatch
 - D. Wreath sale fundraiser is almost complete. 96 wreaths were sold this year which is steady from the previous year.
- XI. Motion to Adjourn was made by S. Green, Seconded by J. Finch

Respectfully Submitted,
Shelby Green