

Sabillasville Environmental School

Board of Directors Meeting

August 12, 2024 6:03PM

Members in attendance; Shelby Green, Denny Willard, Alisha Yocum, Barb Doney, Joel Fischer

Remote: Jeffery Finch, Kara Wolf, Sheena Talley, Robert Black, Ashley Barber, Sadie Wiles

- I. Alisha called the meeting to order at 6:03 PM. There was no public comment.
- II. Agenda was moved for approval from D. Willard, Seconded by J. Finch.
- III. J. Finch moved to approve the Minutes, seconded by D. Willard.
- IV. Financials (J. Finch)
  - A. For the calendar year we have operated with a surplus of \$7,2390 and a total operation surplus for the '24 school year of \$120,926.
  - B. Audit has started and should be wrapped up by the end of the month. An invoice will be issued for the audited surplus of funds which should bring our total liquid assets close to \$240,000.
  - C. 2025 PPA funding with Heather Cloughbaugh, Jeff reported it was not the most supportive meeting and little clarity was provided on the dollar to dollar and are still waiting on documentation with a guide as the 75/25 funds. Interesting feedback from staff was that FCPS is still doing interpretation on what the 75/25 will look like.
    1. Alisha continued to report about concerns financially such as technology, security, and snow plowing/ maintenance. Sheena added that we have a parent who is enrolling a student who has special ed transportation, which raises another concern to the budget.
  - D. We are doing our best to get our budget together and submitted by September and it should be balanced, but it sounds as though FCPS plans to continue to keep spending until it all runs out per Ms. Cloughbaugh.
  - E. MSDE grant; Submittal has occurred and we are waiting for some feedback to receive some 2024 expenditures. Alisha shared that we need to provide a plan to recruit financially disadvantaged students. Alisha will be completing that this evening.
  - F. Report was moved for acceptance by S. Green and seconded J. Fischer.
- V. Principals Report (S. Talley)
  - A. Have been working on the charter renewal application. Just received the middle school data at the end of July.
  - B. Staffing:
    1. The tech department did take back the user .5 support position and hired Ajay Kumar. Additional .5 SEIA from last year bringing it up to a full time position Angie Sullivan from Yellow Springs was hired to fill that. Behavior support specialists will remain the same. The Media teacher has resigned FCPS and we are in a crunch to find and hire a replacement. We will be starting the year off with a substitute in Media.
    2. Enrollment; Iana has been working hard to finish enrollment paperwork.

3. Materials for teachers; appreciation to the board for getting that started on a strong note.
  4. Will be saving cost by getting chairs from Emmitsburg.
- VI. Facilities (A. Yocum)
- A. The Greenhouse D. Willard- Temperature control- looking for solutions for temp. control, \$1,398 for parts, and the automatization part would be an additional \$300. Board agreed to table the discussion until more financial information comes about.
  - B. Removal of Computer Desk in Art Room- On hold
  - C. Spill Prevention Plan Proposal will be in the amount of \$5,000. In the Que for getting our plan written.
- VII. Charter Renewal Process- Is in the works and Alisha is working on a lot of the board pieces. Sheena shared the teachers have been diligently working on the application as well. S. Green and J. Fischer offered to review before submittal.
- VIII. Fundraising Ideas
- A. Considering creating a farm to table event to invite business as sponsors.
- IX. Back to School night is Monday 19th 6-7:30PM.
- A. Board proposed stocking the staff lounge with snacks for the first day.
- X. PTO Updates-
- A. First PTO meeting is on September 3rd.
  - B. In October they will be having Mountain Fest and Fall Family Fun Night.
- XI. S. Green moved and R. Black seconded to adjourn the open session 6:42PM.

Respectfully Submitted,  
Shelby Green